

## Application format for Information under RTI Act 2005

To

Central Public Information Officer  
**Institute of Hotel Management  
Catering Technology & Applied  
Nutrition, Ranchi-835205**

1. Full name of the applicant ( in capital letters) \_\_\_\_\_

2. Father's/Husband Name in capital letters \_\_\_\_\_

3. Complete Address : \_\_\_\_\_  
\_\_\_\_\_

4. Telephone no. Office \_\_\_\_\_ Res. \_\_\_\_\_

5. Whether belong to BPL category (if yes, please attached a copy of the BPL/Antyodaya ration card (pl  
yes \_\_\_\_\_ No \_\_\_\_\_ to claim waiver of the application fee )

6. Details of application fee/ addl. Fee : (application fee – Rs. 10/- addl. Fee - @ Rs. 2/- per page paper  
created or copied, by cash, DD/BC/IPO to be drawn in favour of Pay & Accounts office, payable at the  
office where application is submitted )

Cash receipt/DD/Bankers cheque/IPO No.	Date	Name of the issuing bank/authority	Amount

7. Particulars of information required (please enclose separate sheet, if required, indicating specific information required and the preferred medium i.e. inspection, photocopy, softcopy etc.

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Declaration

I state that the information sought does not fall within the restriction contained in section 8 & 9 of the  
To the best of my knowledge it pertains to your office.

Place :

Date :

Signature